7

G. R. S. IX-5]

Previous references.

E. A. 90. 1.64

Later references.

PROVISIONAL

1918

(E. A.)

File No. 90.

Serial Nos. 5

P. 20 (E)

GENERAL AND REVENUE SECRETARIAT.

Serial Nos. 5

Part B for March 1918

SUBJECT.

Meeting of Secretaries to Government.

The Secretaries to Government

Memo 2015 66-72/E. A. 90 dated 6th March 1918

forwards proceedings of the Secretaries meeting held

on the 26th February 1918.

W D 88—GPB—50,000—24-7-16

order 2-13

2

G.R.S. 11] 1917-8

GENERAL AND REVENUE SECRETARIAT.

(E. Ag.)

NOTES.

File No. 90.

FILE HEADING.

Quarterly meeting of Secretaries to Government

From

No.	Dated	Received

Diary No.	Enclos.	Spare Copies.	Serial No.

BRIEF ABSTRACT OF LETTER.

NOTES AND ORDERS.

P.T.O.

NOTES—First Sheet.

GPB.—35,000—15-6-12

3
2

G.R.S. III—3]

Routine Notes.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

Rule 41 of the Manual of Essential Rules for Sects.

Quarterly meeting of Secretaries to Govt.

The last meeting was held on the 9th July 1917.

Subject —

2) The various questions arising out of the note on Secty Reorganisation have to be considered. The meeting may, as previously suggested the other day, be held on the 26th inst. at 3-30 in the Secretariat.

Chief Secy
Mins' Regr

NW 16/11/17

NW 16/11/17

1) Put up after NW 17/11

16/11/17

N.B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

W.D. 81—GPB—60,000—20-7-16

G.R.S. III—3]

Routine Notes.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

5

Draft memo is submitted.

17/11/17

6

Copies will be sent, if approved, to all the Secretaries of the C. R. S. as well as to Messrs Jegarawa Aiyar & Narayanasami Iyengar, who are dealing with the reorgn questions.

Draft is fair

17/11/17

Copies Sent — if approved

Chief Secy)

7 appd.

8 Include Jt Secy Madras also.

19/11/17

9 Issue

19/11/17.

Memo No. 620-6 & 19.11.17

To

The Chief Secy.
The Fin "
The Rev "
Secy E. & A.
Mang Secy.
Ir. Secy — V.
Registrar.

Informs that the meeting will be held at 3 P.M. on 26.11.17.

N.B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

W.D. 84—GPB—60,000—20-7-16

5
4

G.R.S. III—3]

Routine Notes.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

D.O. No. 607 of 21.11.17

From
The Financial Secy to Govt.

States that it may not be possible for him to attend the meeting on the 26th inst as he has to preside over the meeting of Advisory Com: of Ex. Council.

HW 22/11/17

22/11

10 The meetings were held on the 29th November & on the 1st week of December in connection with the Reorganisation proposals of the G.R.S.

11 ~~Copy~~ Copies of the proceedings of the meetings are kept ~~in the Secretariat~~. Confidentially

12 Submitted for orders re next quarterly meeting of Secretaries.

HW 15/1/18

~~Chief Secy~~ ~~16/1/18~~

This may be placed in Feby

13

16/1/18

N.B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

W.D. 81—GPB—60,000—20-6-16

6

5

G.R.S. III—3]

Routine Notes.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

14 Resubmitted. (Vide para 13.)

By 4.2

15 A date for the meeting has to be fixed. If approved, the secretaries will be requested to say if they have any subjects to suggest for consideration.

(Chief Secy) NLL 4/2/18

4/2 CNG 11/2

A D.O. addt to Secretaries to Govt is put up for approval.

Subd to. 11.2 D.O. No. 1406-1411 to the Secretaries to Govt requesting them to furnish a list of subjects for consideration at the meeting. NLL 11/2

N.B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

W.D. 81—GPB—60,000—20-7-16

6

ROUTINE NOTES.

F. No. 294 of 1917

[To be used only for notes, requisitions, etc., not intended for permanent record.]

D.O. No. 640 of 15. 2. 1918 from the Financial Secretary suggests "Compilation of a Conf. Manual of subjects requiring sanction of or consultation with the Govt. of India" for discussion at the next meeting.

Submd for infn

Br 16.2 hm) A date for the meeting may be fixed.

Chief Secy) NM 18/2/18

~~Early in March.~~

~~Say 2nd March~~

Say 26. Febr. 3-30 pm

Cy 19/2/18

Manager Pubtn Offs

A dft. D.O. to Secretaries fixing a date is submd.

Br 19.2 hm) The papers are circulated to Secrtt offices for favour of suggesting questions if any for the Secretaries' meeting. NM 20/2

No subjects 21/2/18 20/2/18 20/2 hm

Br 21/2

Es NM 20/2

N.B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

GRSM. SL.469

G.R.S. III–3]

ROUTINE NOTES.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

Distribution of copies of orders passed by Government amongst only such of the departments as would make use of them and not to all departments in general.

D.O. Nos. 1481-1487/S.A.S. Sd 22.2.18 to Secretaries to Government informing the date (26-2-18) for the holding meeting

Subd: The Subject noted by the Registrar with a view to be included in the final list.

Clean type

N.B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

GRSM. SL.469.

9

G.R.S. III—3]

ROUTINE NOTES.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

A typed copy of the proceedings of the Secys' meeting held on the 26th ult is submitted.

[illegible]
28/2/18

Please type as revised
[illegible]
28/3

Typed copy put up.

[illegible]
4/8/18

For approval
[illegible]
5/3

Chief Secy

app[illegible]
5/3

Memo no. 1566-72/S.A.S. 80 of 6.3.18 to the Secretaries to Govt forward copies of the proceedings of the meeting held on 26.2.18.

N.B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

GRSM. SL.469.

10

No. 620-6 GRO

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE

GENERAL AND REVENUE SECRETARIAT.

OFFICE MEMORANDUM.

To the 19th November 1917

Draft

A meeting of the Secretaries to Government in the General and Revenue Departments will be held on the 28th instant at 3-30 P.M. in the Library Hall to consider the various questions arising out of the recent order sanctioning the re-organisation of the General and Revenue Secretariat.

"By order

Chief Secretary to Government

Proposed changes in the constitution of Branches and Sections.

R A N S F E R of :-

Separate Revenue and Stamps Sections from Branch II to Branch IV.

Registration Section from " III to " IV.

Medical, Sanitary and Malnad Improvement Sections from " IV to " III.

Change of Agriculture Section, Br. I to Revenue Miscellaneous

Meteorology Section from Branch V to Branch VI.

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GOVERNMENT OF MYSORE

GEN. & REV. SECRETARIAT
VIII
E. AUDIT.
21 NOV 1917
12

D.O. No. 607

Financial Secretariat,

Bangalore, 21st November 1917.

D. 240
21/11/17

My dear Mr. Balasundaram Iyer,

Referring to office memorandum of the 19th instant regarding the meeting of the Secretaries to consider the question arising from the order of Secretariat reorganization, I beg to state that I have to preside over another meeting, viz., Advisory Committee of the "Mysore Economic Journal" on the 26th instant at 3 P.M. and that therefore it may not be possible for me to attend the Secretaries's meeting.

Yours sincerely,

Shakrawarti

C. S. Balasundaram Iyer, Esq., B.A.,

Chief Secretary to Government, Bangalore.

13

Bangalore,

D.O.No.1066-1411 12th February 1918.

Dy of issue 14. 2. 18
Ld by Mr. R. Madhava Rao

Dear Sir,

Under Rule 41 of the Manual of Essential Rules for Secretariats, the next quarterly meeting of the Secretaries to Government will have to be held during the current month. I request that you will so good as to furnish a list of subject if any, which you wish to bring for consideration at the meeting.

Yours sincerely,

To

The Secretaries to Govt.

D.465
16.2.18

14

GEN. & REV. SECRETARIAT
VIII
E. AUDIT.
16 FEB 1918

D.O. no: 640

Financial Secretariat,

Bangalore, 15th February 1918.

Dear Sir,

Your D.O.letter No.1406 dated 12th February 1918. I ~~wish~~ suggest that the undermentioned subject ~~should~~ be taken up for discussion at the next meeting of the Secretaries to Government.

Subject.--Compilation of a confidential manual of subjects requiring sanction of or ~~the~~ consultation with the Government of India.

Yours sincerely,

Seshagiri Rao

C. S. Balasundaram Iyer, Esq., B.A.,

Chief Secretary to Government.

D.O.N° 180

DIARY No. 492 22.2.18

15

10 -10

SECTION

FILE No. 90

SERIAL No.

Public Works Secretariat,

Bangalore, 20th February 1918.

Dear Sir,

With reference to your D.O.letter No.1406-1411 dated the 12th instant, requesting to be furnished with a list of subjects, which I may wish to bring forward for discussion at the next meeting of the Secretaries to Government, I write to inform you that the desirability of reducing the number of "returns" may be considered.

The Efficiency Branch may be in a position to draw up a list of all the returns recently prescribed by Government and suggest whether the present number may not be curtailed consistent with efficiency.

It may also be considered whether in issuing G.O's to other Secretariats, the designation of the Departmental Secretary may not be omitted and the State

Department

Department alone mentioned to which the orders are intended to be communicated.

Yours sincerely,

Madhava Rao

C.S.Balasundaram Iyer, Esq., B.A.,
Chief Secretary to Government,
Bangalore.

Mi

Bangalore,

19th February 1918.

D.O.No. 1481-87/E.A.G. 80.

Dear Sir,

In continuation of my D.O.No. 1406-1411 dated the 12th February 1918 I am desired to inform you that the next quarterly meeting of Secretaries to Government will be held at 3-30 p.m. on the 26th instant in the Library Hall of the General and Revenue Secretariat.

Yours sincerely,

To

The Secretaries to Govt.

Recd. Revenue 22-2-18.

Subjects — Suggested by

Hm 20/2/18

IMMEDIATE.

D.O. No. RS 314

18

RAILWAY SECRETARIAT,

Bangalore, 25th February 1918.

My dear Balasundaram Iyer,

Replying to your D.O. letter No.1481-1487/E.A.G.90 dated 22nd February 1918, regarding the next quarterly meeting of the Secretaries to Government on the 26th instant, I regret to inform you that I shall not be able to attend the same as there is an Officers' Meeting tomorrow between 2 and 5 P.M. in this office.

Yours sincerely,

25/2

REDUCTION OF THE NUMBER OF PERIODICAL RETURNS.

(1) Weekly list of Residency references pending disposal in the Public Works Secretariat. Due to G.R.S. vide G.R.S. No.G.5965-7 dated 17th May 1904.	May be made monthly	May be Exd.
(2) Fortnightly Abstract Statement of cases pending disposal in the P.W.Secretariat. Due to G.R.S. vide G.R.S. No.G. 10011 dated 15th January 1916.	-do-	do.
(3) Quarterly Inspection Report of the P.W.Secretariat. Due to G.R.S. vide G.O.661/ E.A.G.64-16 dated 30th November 1917.	May be made half-yearly.	May continue
(4) Yearly Inspection Report on the machinery ~~with~~ at Government Press at Bangalore. G.O.No. 9617-18/M.1524 dated 18th December 1901.	It has not been furnished so far May be abolished.	
(5) Yearly Return of Manufacture and Industries. G.O.No. R.6052-90/R.M.66-07-4 dated 20th March 1908.	-do-	Both may be called for from the Industries dept. of Commerce dept.
(6) Monthly Return of Circular Orders issued by the P.W. Department. G.O.No.G.8801-43/ G.M.103-14-9 dated 1st May 1914.	No action is taken by the G.R.S. on the Circulars issued by the Chief Engineer. Such of them as are important will be embodied in the P.W.Manual by the Comptroller. No copies of the Circulars nor any return need be sent to the G.R.S.	May be Exd.
(7) Half-yearly Statement of Statistics of business. G.O. No.688-726/E.A.8-15-1 dated 28th October 1915.	These may be abolished and the necessary particulars included in the new return proposed - vide G.R.S.No.863-898/E.A.G.210 dated 22nd December 1917.	
(8) Tour Statements of Heads of Departments. G.O.No.143/E.A.G. dated 24th August 1916.		
(9) Quarterly Return of pending petitions. G.O.No.872/70/E.A. 33-14-1 dated 11th February 15.		
10) Lists of unanswered references from subordinate offices.	may be abolished	May be continued
11) Monthly Return showing disposal of petitions received from the Private Secretary to H.H. the Maharaja.	Have	

Under cover

(12) Yearly confidential report regarding non-Gazetted officers drawing Rs 70 and upwards. G.O.No.G.3137-76/G.M.212-15-1 dated 16th September 1915.	This may be abolished. The character rolls prescribed in G.O.No.76.E.A.G. dated 21st January 1917 is quite - - sufficient to meet requirements.

Proceedings of the Meeting of Secretaries to Government

held on 26th February, 1918.

Present- Chief Secretary,
Financial Secretary,
Secretary, P.W.D.,
Revenue Secretary,
Secretary, Edn. & Agri.,
Joint Secretary, Muzrai,

no. 1566-72
6.3.18

Absent- Secretary for Railways (having another meeting).

Subject No.1	Officers responsible fo taking further action.
Resolved that a confidential manual of subjects requiring sanction of or consultation with the Government of India should be compiled.	Registrar.
Resolved also that another manual dealing with general Residency correspondence be also prepared.	Registrar.
Proposals made by the Secretary, P.W.Department, regarding the abolition of certain returns. Resolved that this may be further examined and brought up at the next meeting.	Under Secretary, E. A. Branch. & Registrar

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4/3/18

573

573